**Portage Town Council Meeting**

Wednesday August 11, 2021

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Mayor Nic Tree, Council Member Tyson Nelson, Council Member Max Huggins, Council Member Lesley Smith, Clerk Kori Williams, Treasurer Debbie Lucas, Fire Chief Robert Barrow

**Visitors:** Val Gibbs, Mariah Huggins, Karin Cummins, Amanda Loftiss, Seth Loftiss, Norma Lasa, and Martina John

Mayor Tree called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Member Huggins **Prayer:** Member Smith

1. Review and Approve minutes from July 14, 2021 Town Council Meeting.

**Motion to approve the minutes as is from Wednesday July 14th, 2021 by Member Nelson. Seconded by Member Smith. All aye. Motion approved.**

1. Review and Approve July 14, 2021 – August 11, 2021 Bills/Payroll.

**Motion we pay the bills from July 14, 2021 – August 11, 2021 by Member Huggins. Seconded by Member Nelson. All aye. Motion approved.**

1. Review Financial Report, Bank Reconciliation and Water Adjustments or Write-offs.
2. Vacancy of Town Council Member

* **Town Council Position open for 2 years and 3 months**
* **An appointed position**
* **All resumes in by Sept. 4th**

1. Public comments, 3 minutes per person
2. Discussion and vote to approve funds for work needed in the reservoir
   * + **Max of $3,500**
     + **Hire Back hoe**
     + **Maintenance on head gate and add ditch**
     + **Clear out area to make a functioning reservoir**

**Motion to approve a cap of $3,500 worth of work on the reservoir this year by Member Nelson. Seconded by Member Huggins. All aye. Motion approved.**

1. Revise bid and conformation of tree trimming
2. Estimated plan for road work in 2021
   * **Chip & seal roads that need it (based on County Road Managers opinion)**
   * **Possible seal on roads based on price.**
3. New manager over road work for Box Elder County
4. Pipe work needed around corner at 4 ways stop
5. Culvert at 8800 Grover warning signs will be placed
6. Most citizens are mowing the right-of-way by homes
7. Ever thought of UN-incorporating
8. Gordon & Karin Cummins building permit application, for discussion and possible vote to approve
   * **Finishing basement**
   * **Paid the fees**
   * **Approved by Planning and Zoning**

**Motion that we approve the building permit for Gordon and Karin Cummins for there basement remodel by Member Huggins. Seconded by Member Nelson. All aye. Motion approved.**

1. Brent East, 8890 W 25900 N. For council information
2. Update on park sprinkler

**Member Nelson motioned to adjourn. Seconded by Member Huggins. All aye. Motion approved.**

Meeting adjourns at 6:50 pm

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**Kori Williams: Portage Clerk and Recorder Nicolas Tree: Portage Mayor**