**Portage Town Council Meeting**

Wednesday April 13, 2022

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Mariah Huggins, Council Member Sam Patterson, Clerk Kori Williams, Treasurer Debbie Lucas

**Visitors:** Norma Lasa, Grant Smith, Amanda Loftiss, Martina John, Val Gibbs, Eli Wolfe, Robert Barrow, Glenn Jacobson, Gina Marble (arrives @ 6:15), and Sgt. Johnson.

Mayor Huggins called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Mayor Huggins **Prayer:** Virtual Prayer by Rajan Zed

1.Review and approve minutes of March 9, 2022 and March 23, 2022 Council meeting.

**I’ll make a motion to approve the minutes from March 9th, 2022 with the corrections of the meeting ending at 6:50 and approve the March 23rd, 2022 by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

2. Review financial report, bank reconciliations and Water adjustments or write offs.

3. Public Comments, limited 3 min per person.

* **Val Gibbs: Thanking Council Members, and County Sheriffs. States he’s disappointed that the full Council isn’t attending the meeting. Asked about the status of the siren, and what the Council thinks about whether or not they should have the town siren.**
* **Martina John: gave Mayor Huggins old documents regarding the siren.**
* **Grant Smith: expressed confusion about the previous public comments, and if the fire department is going to be disbanded. Then asked Val Gibbs what his point was.**
* **Val Gibbs: “If we don’t have the siren, then what do we have Grant?” He then asked if it was in the agenda and if it would be discussed at this meeting.**
* **Mayor Huggins: Responded that we are not discussing the siren today, we are waiting for the Fire Chief to bring up the topic.**
* **Val Gibbs: “My question is, does the city want to have a fire department?”**
* **Grant Smith: “There is no question on having a fire department, it’s on how they are getting notified. The siren sometimes works good and sometimes it goes on for 5 minutes just one lowel, and maybe that can be worked on. There different situations but shouldn’t even consider dropping the fire department.”**
* **Val Gibbs: “I never said do you want to disband the fire department or drop the fire department.”**
* **Mayor Huggins: “ Okay, we do.”**

4. Discuss and vote new Town Clerk. Swear in new Clerk.

* **Martina John, Gina Marble, and Grant Smith all put in for the Clerk position.**
* **Martina John said that the Clerk had to live in the town for over a year.**

**I make a motion to appoint Gina Marble as the Town Clerk/Recorded by Member Huggins. Seconded by Member Patterson. All aye. Motion approves**

* **Clerk Kori Williams sworn in Gina Marble as the Clerk and Recorder.**

5. Easter activities sponsored by the town. Discuss and possible vote for $200 to be spent for Easter Treats and gifts for kids.

**I’ll make a motion that we spend $200 for our Easter for the kids on treats by Member Patterson. Seconded by Member Huggins. All aye. Motion approves.**

6.Bear River Valley Senior Center, Tremonton Utah, requesting funds from Portage ($2,507.00). Discuss and possible vote.

* **This is just a request for donations, we do not have the funds for this year. We will revisit topic next year.**

7.Burn pile reopening with Council Member/ Mayor unlocking and monitoring. Discuss and possible vote.

**I motion that either the Mayor or City Council Member or anyone who helps to unlock the burn pile and monitor what they bring in on call by Member Patterson. Seconded by Member Huggins. All aye. Motion approves.**

8.Bounced Check fee. Discuss and possible vote.

* **It costs $5 when checks bounce, and it’s happening more often.**
* **We can charge an administration fee, as well as the $5 fee.**

**I make a motion to pass the Bounce Check fee for $10 by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

9. Vandalism to soda machine and graffiti in park, information.

10. Hold harmless letter for water users above

* **Discussed having an agreement for those who have property above the Chlorinator, so if their animals get into bad water the town is not held responsible.**

11. Town horse arena usage. Discuss and possible vote.

* **Council is going to look into topic and get suggestions and then discuss next month.**

12. Establishing Rainy day, Emergency fund, discussion only.

13. Eli Wolfe building permit discussion and possible vote.

* **Council checked setbacks and regulations.**
* **The shed will not have water or power.**

**Ill make a motion to approve the Eli Wolfe shed building permit by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

14. Discuss and possible vote on sprinkler repair bid.

* **Worst case scenario $4,500.**
* **Member Huggins explained the bid to the Council.**

**I make a motion to approve $4,500 to Bills Sprinkler and Fence for the Park sprinkler repair by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

15. Discussion and possible vote on hiring of lawn mower position for 2022 season.

* **These positions will now become seasonal.**
* **Val Gibbs, Seth Loftiss, Amanda Loftiss and Glenn Jacobson applied.**

16. Discussion and possible vote on hiring of lawn trimmer position for 2022 season.

* **Seth Loftiss applied for position**

17. Discussion and possible vote on hiring of lawn mower mechanic position for 2022 season.

* **Trevor Siebert and Seth Loftiss applied.**

**I make a motion to hire Val Gibbs for the mower for the 2022 season, Seth Loftiss for the Trimmer for the 2022 season, and Trevor Siebert for the Lawn Mower Mechanic for the 2022 season by Member Huggins. Seconded by Member Patterson. All aye. Motion approves.**

18. Discuss Portage Days and community events.

* **Olga Moses and Brittany Staples want to start dog training for kids in the park.**
* **Start doing community events again.**

**Member Huggins makes a motion to adjourn. Seconded by Member Patterson. All aye. Motion approves.**

Meeting adjourns at 7:00pm

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**Kori Williams: Portage Clerk and Recorder Max Huggins: Mayor**