**Portage Town Council Meeting**

Wednesday December 8, 2021

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Council Member Tyson Nelson, Council Member Max Huggins, Council Member Lesley Smith, Council Member Mariah Huggins, Clerk Kori Williams, Treasurer Debbie Lucas

**Visitors:** Karin Cummins, Val Gibbs, Norma Lasa

Mayor Pro Tem Tyson Nelson called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Member Max Huggins **Prayer:** Member Lesley Smith

1. Review and Approve minutes from November 10, 2021 Town Council Meeting.

**I move that we approve the minutes from the November 10th meeting of 2021 by Member Max Huggins. Seconded by Member Mariah Huggins. All aye. Motion approved.**

1. Review and Approve November 10- December 8, 2021 Bills/Payroll.

**Motion to approve the bills and payroll for November 10- December 18, 2021 by Member Mariah Huggins. Seconded by Member Max Huggins.**

1. Review Financial Report, Bank Reconciliation and Water Adjustments or Write-offs.
2. Public Comments, 3 minutes per person

**Val Gibbs** requested for an update on the Reservoir.

**Member Nelson** Gave update on earthen, we spent the money we had for Fiscal Year of 2021, and will wait until next year to do more work. The town didn’t have enough funds to completely finish the project, but will add more work to it yearly until it is finished. George cleaned up area and around head gate.

**Val Gibbs** Asked if there was any work done on the head gate.

**Member Nelson** Explained that there wasn’t anything wrong with head gate. There was just stuff built up around the head gate.

**Val Gibbs** Asked if there is a time the Town is planning to shut off the water and back it up again?

**Member Nelson** Explained that we will probably do that the next time it is cleaned, and that once we put more work into it, then we can use it as a natural reservoir.

1. 9200 West Finish
2. Cleaning Culverts. ALL TOWN CULVERTS.
   * **Member Smith** asked if that is something the Fire Department could do and will go to Fire Department meeting to ask them for help.
3. Council should be getting raises
   * **Budget will be looked into and research possibilities, then will be discussed at a later meeting.**
4. Needed help on road work
5. Discuss Christmas Party
6. Discuss and possibly vote on online bill payment provider, possibly using American Rescue Plan Act money.
7. Website update

**Member Max Huggins motioned to adjourn. Seconded by Member Mariah Huggins. All aye. Motion approved.**

Meeting adjourns at 6:45 pm

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**Kori Williams: Portage Clerk and Recorder Tyson Nelson: Mayor Pro Tem**