**Portage Town Council Meeting**

Wednesday November 10, 2021

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Mayor Nic Tree (left @ 6:10), Council Member Tyson Nelson, Council Member Max Huggins, Council Member Lesley Smith, Council Member Mariah Huggins, Clerk Kori Williams, Treasurer Debbie Lucas

**Visitors:** Jeff Nelson, Laura Nelson, Val Gibbs, Amanda Loftiss, Norma Lasa, Martina John, Sgt. Bennett

Mayor Tree called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Member Tyson Nelson **Prayer:** Member Mariah Huggins

1. Review and Approve minutes from October 13, 2021 Town Council Meeting.

**Motion to approve the minutes from October 13, 2021 as is by Member Nelson. Seconded by Member Smith. All aye. Motion approved.**

1. Review and Approve October 13, 2021 – November 10, 2021 Bills/Payroll.

**Motion to approve to pay the bills by Member Nelson. Seconded by Member Smith. All aye. Motion approved.**

1. Review Financial Report, Bank Reconciliation and Water Adjustments or Write-offs.
2. Report Canvas Results
	* **163 registered voters in Portage, and 115 voted. 70.55%**
	* **Mayor Max K. Huggins**
	* **Town Council: Tyson Nelson and Lesley J. Smith**
3. Report Self Evaluation Audit and Fraud Risk Assessment.
	* **In 2020 we scored 280 points (Moderate Risk) in 2021 we scored 340 points (Low Risk).**
4. Public Comments, 3 minutes per person
	* **Martina John** Requested better lighting for outside the Town Hall. Also requested to have public comment be at the end of the meeting.
	* **Member Max Huggins** Said he would look at the lights outside Town Hall. Also explained that if the public comment section was put at the end of the meeting, the issue would already have been discussed and passed without the public’s opinions addressed.
	* **Norma Lasa** Requested public comment after review of each department.
	* **Member Mariah Huggins** Explained that most places do Public Comments once a meeting, and make you submit your public comment before the meeting.
5. 9200 N checking into new Co
	* **The county will not help pave 9200 N.**
	* **Member Smith will be looking into other businesses to work on 9200 N.**
6. Water Meter at Vera’s shut off
	* **Discussed before meeting and figured out, no need to discuss.**
7. Discuss and possible vote on Gudmunson subdivision.
	* **Did not discuss**
8. Discuss process if approving surveys and subdivisions
9. Information on CBDG Meeting
	* **This Grant is for purchases bigger than the Website. (Ex. Fire Engine)**
10. Discuss and vote on domain name
	* **Google Domains $12 a year.**
	* **Email forwarding**
	* **Load time and security of Google**
	* **Portageutah.com**

**I make a motion to get a domain name through Google Domains of Portageutah.com by Member Mariah Huggins. Seconded by Member Max Huggins. All aye. Motion Approved.**

1. Discuss and vote on website hosting service, using Cares Act Fund
	* **Municipal Impact**
	* **$2,030.85 for 3 years of service**

**I make a motion to get a website hosting service through Municipal Impact for the price of $2,030.85 by Member Mariah Huggins. Seconded by Member Smith. All aye. Motion approved.**

1. Discuss and vote on Paystar link to accept online payments
	* **Paystar is $35 a month**
	* **Express pay doesn’t charge us, just charges the person using the card.**
2. Parks/Town Hall status
	* **Sprinklers are on hold until Spring**
	* **Spring Rocking horse broke and is being stored in the Lawn Mower Shed.**
3. ATC fiber optic update

**Sgt Bennett**: 16 Calls

**Member Max Huggins motioned to adjourn. Seconded by Member Mariah Huggins. All aye. Motion approved.**

Meeting adjourns at 6:45 pm

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**Kori Williams: Portage Clerk and Recorder Tyson Nelson: Mayor Pro Tem**