**Portage Town Council Meeting**

Wednesday October 13, 2021

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Mayor Nic Tree, Council Member Tyson Nelson, Council Member Max Huggins, Council Member Lesley Smith, Council Member Mariah Huggins, Clerk Kori Williams, Treasurer Debbie Lucas

**Visitors:** Ben Gudmunson, Amanda Loftiss, Norma Lasa, Martina John, Sgt. Bennett

Mayor Tree called to meeting to order at 6:00pm.

**Opening Ceremony**

**Pledge:** Member Max Huggins **Prayer:** Mayor Tree

1. Review and Approve minutes from September 8, 2021 Town Council Meeting.

**Motion to approve the minutes from Wednesday September 8, 2021 by Member Nelson. Seconded by Member Mariah Huggins. All aye. Motion approved.**

1. Review and Approve September 8, 2021 – October 13, 2021 Bills/Payroll.

**Motion to approve the bills from 9/8/2021 to 10/13/2021 by Member Max Huggins. Seconded by Member Nelson. All aye. Motion approved.**

1. Review Financial Report, Bank Reconciliation and Water Adjustments or Write-offs.
2. Information on Ballot Box at Town Hall.
	* **We will have an Election Drop box at Town Hall for ballots.**
	* **Open Wednesday 10-4 and Nov. 2, 2021 8am-8pm.**
3. Public Comments, 3 minutes per person.
	* **Martina John** asked about the length of training for new Water Master. **Mayor Tree** Explained that she will be training until the end of the year.
4. Vote to pay for work clearing trees from the fenced area around the upper springs.
	* **The Town received an audit and must clear out by the upper springs by December of this year or we will get fined.**
	* **The Town will hire out the project. Expected price is $9,000 for a full week.**

**Motion to approve the $9,000 to clear out the trees at the Upper Springs by Member Nelson. Seconded by Member Mariah Huggins. All aye. Motion approved.**

1. Gravel on 9200 S. to Canyon Rd. $1,500. Grading for the Canyon Rd.
2. People driving too fast on 8800. Been complaints and I reported it to the Sheriff’s Dept. Sgt. Bennett said he would pass it on to the deputies to have them patrol 8800 more.
	* **Sgt. Bennet** explained that you can not put a 25 MPH sign somewhere without going through the official process. Bennet showed document from Steve Hadfield the County Attorney. In Residential areas the default is 25 MPH, but there has to be a maximum of 100 ft in between houses. If the homes are further than 100 ft it defaults to 55MPH. The location in question is in a non-Residential area making it 55MPH, unless you go about it legally then law enforcement can enforce it.
3. Discuss and possible vote on Krystal Gudmunson subdivision.
	* Ben Gudmunson brought the neighbors survey, but will get official survey for next meeting.
	* Plans fit setbacks, and regulations.
	* The Council needs to see final survey before they will make an official vote.
4. Website grant and hosting information.
	* Member Mariah Huggins presented three website quotes.
5. Information on ATC electrical permit.
6. Posting for a new Planning and Zoning Member and Alternate. Applications in by November 3rd.

**Sgt Bennett**: 23 Calls

**Member Max Huggins motioned to adjourn. Seconded by Member Nelson. All aye. Motion approved.**

Meeting adjourns at 7:05 pm

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**Kori Williams: Portage Clerk and Recorder Nicolas Tree: Portage Mayor**