Town of Portage

Council Meeting & Public Hearing

Wednesday, January 9th, 2019

Portage Town Hall

25880 N 9000 W Portage, Utah

Minutes

**Attendance**: Mayor Nic Tree

Council Member Katherine Munns

Council Member Martina John

Treasurer Debbie Lucas

Clerk/Recorder Melissa Nielson

Fire Chief Robert Barrow

**Absent:** Council Member Smith, Council Member Nelson

**Visiting:** Denton John (left at 6:15pm), Norma Lasa, Chelsie Nelson, Jeffery Jensen, Danielle Jensen (left at 6:50pm), Cathe Runyan, Cindy Gevas, Karen Cummins

**Call to Order -** 6:00 PM

**Opening Ceremony-**

**Pledge of Allegiance –** Martina John

**Prayer –** Katherine Munns

**Public Hearing:**

**Public Comments:**

**Mayor Tree** discussed the master plan, and the ordinances.

**Denton John** said that he has concerns with the amount of land being annexed. Property lines were moved 500ft. He mentioned that there is a flood plain, and no one would be able to build there unless they got a drainage field. He is worried that the prices and taxes will go up on his land. Mayor Tree said that there isn’t any annexation yet. Just a plan to get the Master Plan done. Denton John said that everyone in green belt would be subjected to a price raise. The map was shown to Denton John.

**Jeffery Jensen** said that he just bought 3.75 acres and was planning to build his house and two houses for his children as well. The new 2-acre plan will not allow home to build all three houses. He asked if he could be given a lenience to put three houses. **Mayor Tree** said that he was sorry, but that there wasn’t anything he could do unless Jeffery Jensen could buy more land.

**Mayor Tree** said that he wanted to go over some of the changes and ordinances. Copies were provided. A lot of the changes were just wording, but he also wanted to talk about zoning changes in 110. We will be adding an alternate to Planning and Zoning. **Council Member John** said that the Planning and Zoning commission decided that they didn’t want the alternate to break a tie. The alternate member will take any vacated spot.

**Cathe Runyan** said that she was concerned about people who already own smaller lots being able to build a house on them. **Mayor Tree** suggested that they change the verbiage in 104.2, so it is clearer. He said to get rid of the red section.

**Cindy Gevas** asked why they are changing it from 1 and a quarter acre to 2acres. **Mayor Tree** said it is to keep this a small town.

**Karen Cummins** said that when we bring more people in, our budget will get better. **Mayor Tree** said that Portage has had more growth in the past few years than before, so we are seeing growth.

**Mayor Tree** asked how we can make it more black and white on 104.2. **Cathe Runyan** said to just eliminate the whole thing. Change it to ‘No residential building may be built on a lot smaller than the required size.’

**Motion to move to the Town Council Meeting by Council Member Munns, seconded by Council Member John. Motion passed.**

Aye votes: Mayor Tree, Council Member John, Council Member Munns

**End of Public Hearing**

Planning and Zoning motioned to pass the 2019 Zoning Ordinance including the adoption of the Zoning Map. It will take effect February 9th, 2019. A roll call vote was taken.

**Motion to pass the 2019 Zoning Ordinance including the adoption of the Zoning map, the changes made to section 104.2, and all other changes by Council Member John, seconded by Council Member Munns. Motion passed.**

Aye votes; Mayor Tree, Council Member John, Council Member Munns.

**Motion to pass the 2019 Master Plan with the changes, and a few corrections to verbiage and typos by Council Member John, seconded by Council Member Munns. Motion passed.**

Aye votes; Mayor Tree, Council Member John, Council Member Munns.

1. **Review and approve minutes from December 12th, 2018 Town Council Meeting-** Each member of the Commission was provided a draft copy of the minutes to review.

**Motion to approve the meeting minutes from the December 12th, 2018 Town Council meeting by Council Member Munns, seconded by Council Member John. Motion passed.**

Aye Votes: Mayor Tree, Council Member John, Council Member Munns.

1. **Review and approval of December 12th, 2018 to January 9th, 2019 bills/payroll-**

Each member of the Commission was provided a copy of the bills to review. There was one change of fixing 2018 to 2019.

**Motion to approve bills/payroll from December 12th, 2018 to January 9th, 2019 by Council Member John, seconded by Council Member Munns. Motion Passed.**

Aye Votes: Mayor Tree, Council Member Munns, Council Member John

1. **Review Financial Report, Bank Reconciliations and Water adjustments or write-offs –** Copies were provided to all Commission members to review.
2. **Discussion and decision on paying Leslie Gibbs $200 a month for helping train the Town Clerk.**

**Motion to pay Leslie Gibbs $200 a month for training the Town Clerk by Council Member John, seconded by Council Member Munns. Motion passed.**

Aye votes; Mayor Tree, Council Member John, Council Member Munns.

**Public Comment: This is an opportunity for the public to address the Council. Please limit your comments to three minutes –**

**Cathe Runyan** said that her husband has requested the snow plow person to plow closer to ditch to make a parking spot. They are willing to pay extra for the service. **Council Member Munns** suggested she ask a neighbor with a tractor to come plow them out. **Council Member John** said she would ask him to look and see if he can help.

**Review of Departments**

1. **Water-**
2. **Roads** –

1. **Planning and Zoning**- Cathe Runyan appointed as alternate on the Planning commission.

**Motion to appoint and accept Cathe Runyan as an alternate on the Planning and Zoning commission by Council Member John, seconded by Council Member Munns.** **Motion passed.**

Aye votes; Mayor Tree, Council Member John, Council Member Munns.

1. **Parks and Recreation** -
2. **Fire Department** –
3. **Sgt. Bennett-**

**Motion to adjourn by Council Member Munns, seconded by Council Member John.**

**Motion passed.**

Aye votes: Mayor Tree, Council Member Munns, Council Member John.

**Adjournment- 7:01PM**

Nicolas Tree; Town of Portage Mayor

Melissa Nielson; Portage Town Clerk/Recorder