Town of Portage Council Meeting

 Wednesday, September 11, 2019,

 Portage Town Hall

25880 N 9000 W Portage, Utah

 Minutes

Attendance: Council Member Tyson V Nielson, Council Member Lesley Smith, Council Member Tyson C. Nelson, Council Member Martina John.

Absent: Mayor Nic Tree, Sgt. Bennett, Fire Chief Robert Barrow

Visiting: Norma Lasa, Amanda Loftiss, Seth Loftiss, Glen Jacobsen, Darrell Bell, Grant Smith, Cathe Runyan, Ed Rogers (arrived 6:07,space left 7:10)

Opening Ceremony:

Pledge: Member Tyson Nielson Prayer: Member Martina John

**1.** **Review and Approval of minutes from August 14, 2019:**

 There were problems with the water ordinance section 33 that Clerk Munns copied and pasted into the minutes.

 **Member John** pointed out that the section 33 that Member Nelson read in the August 14, 2019 meeting doesn’t match the one that is in the minutes that were handed out tonight.

 **Member John** also stated that in her corrections of the August 14, 2019 minutes that she sent to clerk Munns, she had copied and pasted the correct official Section 33 ordinance.

 **Member John** then read the section that was incorrect in the August 14, meeting minutes that were handed out at the September meeting not included the strike through portion.

 **Member Nelson** then compared the two copies and said yes the corrected version is what he read in the August meeting.

 **Clerk Munns** suggested that maybe there are 2 different copies on the Town computer. Clerk Munns will search the computer and find the newest version and make the corrections.

 **Member John** After a lengthy discussion, asked how do we know all of the corrections are being made to the minutes and pointed out that the minutes presented at meetings are drafts and that any corrections to them should be made at the meeting by the clerk and represented to the council for a motion to approve the amended minutes.

 **Clerk Munns** pointed out that they are uploaded to the online public notice website but that she would start emailing them to the Council.

 **Motion** to approve the minutes with the needed corrections by Member Nielson, seconded by Member Smith. All aye

**Motion Passed.**

**2.** **Bills and Payroll** looked great.

**Motion** to accept the August 14-September 11, 2019 Bills and payroll by Member John, seconded by Member Nielson. All aye.

**Motion passed.**

**3. Financial Report**, Bank Reconciliations and Water adjustments or write-offs looked great and were signed.

**Public Comments:**

 \***Darrell Bell** - The town dump is becoming a garbage dump. People are dumping house hold trash is being dumped in there. There are amazon boxes with people’s names on them.

 **Member Smith** - Who’s boxes are they?

 **Darrell Bell**- Yours

 **Member Smith** - Mine? We have had helpers and I want to apologize and we will get it taken care of.

\***Norma Lasa** – Read from the Utah League of Cities and Towns hand book:

The “Shalts”

Represent the good of the community rather than the good of the few.

Be able to say “no” when it is appropriate and legal.

Make decisions based on the law, and good planning, rather than on public sentiment or pressure.

From; The “Shalt Nots”

Use your position or information given to you as a result of your position to benefit yourself, friends, or family.

 \***Amanda Loftiss** - Arethe rocks in the dump left over from the road project up for grabs?

 **Member Smith** - I don’t see why not and mentioned that Laura had asked about them for putting around the new culverts.

 **Member Nelson** –Webetter open it up to everyone like we did with the pipes so that we can’t be accused of playing favorites. Let’s put it in the mayors note and give everyone a chance until the end of the month.

**Review of Departments:**

**Water- Tyson Nelson**

**4.** **Discuss** the proposed ordinance changes for the new fire hydrant installations - **Moved to Oct meeting**

**5.** **Discussion** on the additional maintenance cost for homeowners meters greater than 3/4 inch - **Moved to Oct Meeting**

**Member Nelson** informed the council that the water would be turned off at 9:00 A.M. for about an hour or so and if everyone would please spread the word.

There was a brief discussion about creating a list so that all residents could be informed about water and other important items.

**Roads- Lesley Smith**

1. **Give update on FEMA visit.**

**Member Smith -** They came out on Monday. It went great. Need to finish a letter for the project and expenses.

**Planning and Zoning- Martina John**

**7. Review and approve** Ed Rogers 2 building permits one is for his house and one for a shed.

Everything looked great and the setbacks were met.

**Member John** also stated that she had contacted the County about solar panels and was told ALL solar panels no matter how large that that are hooked to a wire, light and etc. inside a building it must be inspected.

 **Motion** to approve Ed Rogers building permit for his house by Member John, seconded by Member Nielson. All aye.

**Motion passed.**

**Motion** to approve Ed Rogers building permit for his shed by Member John, seconded by Member Smith. All aye.

**Motion passed.**

**8. Discuss** and possible vote Ashley Hohlios small shed

 **Member John** informed the council that the Hohlios’s will be putting up a small shed that does not need a building permit.

**Member Nelsen** asked about power.

**Member John** said there would be no power.

**9. Discuss** agricultural protection plan.

 **Member John** – Katherine (clerk Munns) have you found the agricultural protection plan?

 **Clerk Munns** - I haven’t yet but I’ll keep looking.

 **Member John** - If we don’t have one I think that we need one.

 **Darrell Bell** stated that he remembers doing one years ago.

**10. Review RV** resolution and section 17 of water ordinance

 **Member John** presented the council members with a copy of the proposed changes to the RV resolution and asked what the other council members thought of the 90 day length of stay on the proposed new RV resolution and that she will be adding setbacks to the resolution.

 **Member Nielson** - I like the idea of 180 days for the whole year but he might think about 150 as a middle number.

 **Member Nelson** - You know what I like. Member John I know what you like.

 **Member Smith** – Thought 180 days.

 **Member John**- I also talked to Mayor Tree and he said he is thinking 120 days.

**11. Garbage** in dump- addressed in public comments.

**Member John**- Requested that this be added to the Mayors note:

Only yard debris like grass, shrub/bush clippings and branches no bigger than 6 inches are allowed to be put in the Town dump/burn pile.

**12. Discuss** water protection zones

 **Member John** - we need to find out what the different water protection zones are because Mariah Huggins and her husband are wanting to build a house across the street from the Town’s main water well and they need to know are far away they need to be.

 **Member Nelson** and Cyndi Tree will research and get that information to the Huggins.

**Parks- Tyson Nielson**

**13. Discuss** and approve funding for the annual chili cook off in Oct.

 **Member Nielson** suggested Oct 18th for the annual chili cook off. He was also going to get donations for as much of the supplies as he could but that he would keep the budget under $200. He asked if he need to vote on the funds and Clerk Munns reminded him that he can spend up to $500 could you check if this is per year or project please just for future reference. a year without having to vote on it. The Council liked what Member Nielson had planned. Member Nielson and Clerk Munns would work together to get the invites out.

**14. Discuss** and decision and clean up on park lawn.

 **Member Nielson** re-laid the information that the town park was vandalized and that the Sheriff’s department have the person responsible in custody. The county will be pressing charges and that they will arrange for the damages to be repaired.

 **Amanda Loftiss** asked if we know how many sprinklers were damaged and do we know if the pipes underground are damaged.

 **Member Nielson** responded with that when the Mayor turned them on only one was visibly broken.

 **Amanda Loftiss** also brought up that the town trees need to be trimmed that in her opinion the park trees are a liability.

 **Member Smith** pointed out that she has been gathering bids but that it is very expensive and the town does not have the funds to trim all the trees.

 **Amanda Loftiss** asked if the trees by the fire station could be the first to be taken care of.

 **Member Smith** said that she would look into it and to also let her know which other trees Amanda is concerned about.

**15. Fire Department-** Chief Barrow did not attend

**16. Sgt. Bennett- Call out report-** Sgt. Bennett did not attend.

**Motion** to adjourn by Member Smith, seconded by Member Nielson. All Aye.

**Motion Passed.**

**Adjournment 7:25**