

## **Portage Town Council Meeting**

Wednesday ,March 12, 2025  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

### **Town Minutes**

**Attendance:** Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Terra Bell, Councilmember Samantha Britt, Clerk Gina Marble, Treasurer Allison Huggins

**Visitors:** Susan Bell, Officer Stoddard, Val Gibbs

Mayor Huggins called the meeting to order at 6:00pm.

### **Opening Ceremony**

**Pledge:** Mayor Huggins

**Prayer:** Councilmember Britt

Public Comments: Susan Bell stated no one is using the bookmobile is there another place for him to park that might be better.

Val Gibbs reported that the street light on his corner is not working, it needs to be fixed.

1. Review and approve minutes of the Feb 12, 2025 Council meeting.

**I'll make a motion to approve the minutes from Feb 12<sup>th</sup> 2025 by Councilmember Nelson Seconded by Councilmember Bell. All aye. Motion approves.**

2. Review and approval of Feb 12, 2025-March 12, 2025 Bills and Payroll.

**I'll make a motion to approve Bills and Payroll for Feb 12-March 12, 2025 by Councilmember Bell. Seconded by Councilmember Britt. All aye. Motion approves.**

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4. Miscellaneous Mayor Huggins had nothing to report.

5. Trees hanging over the roadway on the northeast corner of 25800 and 8000-Mayor Huggins reported he called Todd Godfrey left a message to have him call me. Gina met with Todd and he is going to write a letter for us. The trees are a safety issue.

6. Enbridge Gas-Tow of Portage franchise agreement ordinance 2025-001-Mayor Huggins stated the franchise agreement gave them the right to put the pipe in the right-of-way.

**I'll make a motion to adopt ordinance 2025-001 franchise agreement with Enbridge Councilmember Nelson. Seconded by Councilmember Bell. All aye. Motion approves.**

7. Ordinance 2025-002 Backflow water ordinance-Councilmember Nelson stated this backflow ordinance is required by the state, it's nothing new.

**I'll make a motion to adopt ordinance 2025-002 backflow water ordinance  
Councilmember Britt. Seconded by Councilmember Nelson. All aye. Motion approves.**

Water –Councilmember Nelson reported he attended the water conference, I would like to work on getting radio read meters. The generator got installed today.

Road Update-Councilmember Britt reported she is working on the roads. C&B asphalt came up we drove around I showed them all the roads. We talked about chip sealing, shouldering and the barrow pits. I have another company coming up next week and we will drive around also. I will get 2 bids and report back.

Planning Commission report: Councilmember Bell had nothing to report, but there is a lot of building permits coming through.

Park Update-Mayor Huggins had nothing to report.

Easter Egg-Mayor Huggins- Last month we approved \$300 for the Easter egg hunt, after looking at things we will need about \$400.00.

**I'll make a motion to approve \$400.00 for the Easter egg hunt by Councilmember  
Nelson. Seconded by Councilmember Britt. All aye. Motion approves.**

Sheriff Department- Officer Stoddard reported he has been assigned to our town.

Fire Department- nothing to report.

**I'll make a motion to adjourn by Councilmember Nelson. Seconded by Councilmember Britt.  
All aye. Motion approves.**

Meeting adjourns at 6:55 pm

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**Gina Marble: Portage Clerk and Recorder**

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**Max Huggins: Mayor**