**Town of Portage Planning and Zoning Meeting Minutes**

**From Wednesday September 1, 2021**

**Portage Town Hall**

**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Chairman Max Huggins, Norma Lasa, Cathe Runyan, Ed Rogers, Darrell Bell, and Clerk Kori Williams

**Missing:** Chelsie Nelson, Lisa Bingham

**Visiting:** Mariah Huggins, and Martina John

**Opening Ceremony**

**Prayer: Member** **Runyan** **Pledge of Allegiance: Member Rogers**

**Call to Order: Chairman Huggins @ 6:00 P.M.**

1. Review and approve the August 4, 2021 minutes of the Portage Planning and Zoning meeting:

**I move to accept the minutes; they look good to me by Member Runyan. Seconded by Member Bell. All aye. 1 nay. Motion approved.**

2.New copies of Town Ordinance books Update and discussion.

3.Codlibrary.amlegal.com Online access to town ordinances, information for P&Z board and discussion.

4. Corrine City ordinances. From Codelibrary.amlegal.a legal.com. Info and discussion.

5. Tiny house information and discussion.

* **County previously said Tiny Home would have to follow the same guidelines as a home.**

6. Keri and Heidi Smith building permit Status of building permit and discussion.

* **P&Z Committee previously told Smiths they could not live in Tiny Home.**
* **Not allowed to build or pour foundation until they own the property.**
* **Smiths’ paid some of the building permit fees, but not all of them.**
* **Building permit was never sent to County.**
* **Building permit was approved 9/9/2020 will expire 9/9/2021 if there is no progress being made before then.**

7. Standing agenda items: Discuss and approve proposed changes to all sections of Town of Portage ordinances: Table of Contents and Sections: 101-118

**Motion to adjourned @ 6:40pm by Member Rogers. Seconded by Member Runyan. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Kori Williams

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Clerk/Recorder Kori Williams Chairman Mariah Huggins