**Town of Portage Planning and Zoning Meeting Minutes**

 **From Wednesday October 6, 2021**

**Portage Town Hall**

**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Chairman Mariah Huggins, Norma Lasa, Cathe Runyan, Ed Rogers, Darrell Bell, Chelsie Nelson, and Clerk Kori Williams

**Missing:** Lisa Bingham

**Visiting:** Max Huggins, Ben Gudmunson, and Krystal Gudmunson

**Opening Ceremony**

**Prayer: Member** **Nelson** **Pledge of Allegiance: Member Bell**

**Call to Order: Chairman Huggins @ 6:00 P.M.**

1. Review and approve the October 6, 2021 minutes of the Portage Planning and Zoning meeting:

**I move to accept the minutes by Member Runyan. Seconded by Member Bell. 4 ayes. 1 abstain. Motion approved.**

2.Pass out updated ordinance binder

* **Member Cathe Runyan resigns from Planning and Zoning Committee.**

3.Information on taking of minutes

4. Discuss and possible vote on Keri and Heidi Smith shed building permit and home building permit renewal.

* **Smith’s did not attend the meeting.**
* **Smith’s did not contact County and start the permit process.**
* **Smith’s now own the land.**

5. Discuss and possible vote on Krystal Gudmunson subdivision

* **Gudmunson’s want to split their lot into two lots.**
* **Lot was previously rezoned to 1.6 acres and has been surveyed.**
* **The two lots both fit regulations.**
* **Gudmunson’s need to get the lot resurveyed with the new 1.6 acreage.**

**I move that we recommend to the Town Council to approve their subdivision, with two lots each being at least .75 acres. Tax Parcel number 080390074. by Member Runyan. Seconded by Member Lasa. All aye. Motion approved.**

6. Discuss and possible vote on Lori Manley plans and building permits for horse stable and shed.

* **Lori Manley decided not to build at this time.**

7. Information on ATC electrical permit

8. Standing agenda items: Discuss and approve proposed changes to all sections of Town of Portage ordinances: Table of Contents and Sections: 101-118

**Motion to adjourned @ 6:30pm by Member Nelson. Seconded by Member Rogers. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Kori Williams

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Clerk/Recorder Kori Williams Chairman Mariah Huggins