

**Town of Portage Planning and Zoning Meeting Minutes**  
**From Wednesday August 3, 2022**  
**Portage Town Hall**  
**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Norma Lasa, Ed Rogers, Richard Poppe, Lisa Bingham, Darrell Bell, Chelsie Nelson;  
**Absent:** Wynter Simonson

**Visiting:** Martina John, Council Member Bell, Mayor Max Huggins, Deputy Johnson

**Opening Ceremony**

**Prayer:** Member Lasa

**Pledge of Allegiance:** Member Bell

**Call to Order:** Member Poppe @ 6:00 P.M.

- Approve July 6, 2022 Planning & Zoning minutes

**I motion to accept the minutes with corrections by Member Nelson. Seconded by Member Poppe. All aye. Motion approves.**

- Discussion on stated minutes from June 3, 2022 meeting. Member Lasa stated corrections were not posted to either town or state websites. Chairman Poppe concurred. Member Lasa reiterated the importance of posting corrected minutes to both sites as well as using correct wording when documenting resolutions/motions.
- Discussion and possible vote on Chair, Vice Chair, and Secretary for the Planning and Zoning meetings: Member Poppe suggested we need to discuss, and nominate people and possibly vote. Member Rogers stated he would like everyone to be open to taking ideas from everybody rather than be overly official. Member Nelson mentioned we need to discuss what each person's role and responsibility is. Member Poppe explained our job is not to police the community, but look out for the best interest of the community and its people. Member Bingham: Chairperson should run the meeting and keep it on track. The Vice Chair fills in in the Chairperson's absence. The Secretary is responsible for minutes and agendas. Members should take responsibility for additional research and bring information to table. Member Rogers: We are the worker bees and should help take on some of that additional responsibility.

**I motion that Poppe be the Chairperson, and Chelsie be the Vice Chair, and Wynter be the Secretary by Member Lasa. Seconded by Member Rogers. All aye. Motion approves.**

- Discussion on Edward Rogers and Scott Archibald water usage research and proposal for future water use. Member Rogers stated that he has been interested in the town water source and suspects that our water source comes from an underground spring from Lake

Bonneville. Member Nelson stated that we as a committee were asked not to discuss water usage until we have further research and that it is the responsibility of those on the water board, not the planning and zoning committee. Member Rogers stated that was an illegal statement, and a planning commission needs to plan. Member Nelson stated that we need to wait for the water research information from the town water master, Tyson, so that we as a planning and zoning committee can make a plan. Planning and zoning was asked to not do any building permits for 6 months and spend the time reviewing our ordinances until we have more information. Member Rogers brought up Tyson's letter to the community about water conservation and allowing planning and zoning and town council to make a plan. Chairman Poppe offered that we can have a discussion, but are not to bring any input or recommendations to the town council on the matter. Member Bell states that the information from Member Rogers is not hard research, but rather assumption. Member Rogers agrees; would like to hear opposing views on water sources. Member Bingham also agrees that we need more data but would like to have a discussion on what our possible water source is so that we can bring ideas and information to Tyson. Chairman Poppe asked Member Rogers if he is proposing that we bring recommendations to town council concerning the water issue. Member Rogers

**I motion that we table the item until next month by Member Rogers. Seconded by Member Lasa. Member Bell aye. Chairman Poppe, Member Nelson, Member Bingham nay.**

Member Lasa needs to know our water decision for future building permits. Member Bell let the people who are doing the research bring us the data. Member Rogers states he would like Scott Archibald to come next month with the information he has on our water. Chairman Poppe disagreed and stated it may take longer than 6 months for this research to be finished. Member Bingham states that over time we have stayed at \$1.00 per 1000 gallons. Is it sustainable? We need to be prepared for possible price increases. Member Nelson reiterated that Tyson and others from the state are looking at exactly that. Chairman Poppe we can provide our opinions to the town council on the matter. Member Bingham we need to know how many current culinary, how many connections are metered etc? Member Nelson states that Tyson and the water research team knows all these things. Member Bingham would like to know if we will have access to water data. Member Nelson stated that Tyson said we would. Member Bingham stated that we as a committee need to start thinking about water conservation efforts.

- Public Comments limited to (3) three minutes per person
  - Val Gibson: Is the moratorium on hooking into water? Chairman Poppe: It's for building permits. Martina Lasa John: You cannot hook up meters during moratorium, even if they're already on the system. Member Rogers: 2004 study predicted 149 connections by 2024.

Member Nelson said the site has not been updated for animal regulations. Chairman Poppe stated we need to look at it closer. Need to take into account how people are managing their animals with regards to sight, sound, smell. Member Rogers let's put this on the agenda for the next meeting. Member Bingham reported that the apiary, aviary, and kennel are not completed yet. Member Lasa mentioned corrections for Section 110 and formatting errors.

- Standing agenda items: Discuss and vote on Codes/Ordinances-Table of Contents, Terms, Index, and Section :101-119. Removal of outdated or inapplicable Ordinances.

**Motion to adjourn @ 7:02pm by Member Rogers. Seconded by Member Bell. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Wynter Simonson

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Clerk/Recorder Wynter Simonson

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Mayor Max Huggins