**Town of Portage Planning and Zoning Meeting Minutes**

 **From Wednesday March 2, 2022**

**Portage Town Hall**

**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Chairman Lesley Smith, Norma Lasa, Lisa Bingham, Chelsie Nelson, Ed Rogers, Darrell Bell, Richard Poppe, Alternate Wynter Simonson, and Clerk Kori Williams

**Visiting:** Jade Marble (left @ 7:13), Judd Marble (left @ 7:13), Chris Knudsen (7:39), Shasta Knudsen (7:39), Morgan Harris (7:39), Pamela Harris (7:39), Martina John, Amanda Loftiss, and Mayor Max Huggins

**Opening Ceremony**

**Prayer: Member** **Bell**  **Pledge of Allegiance: Member Poppe**

**Call to Order: Chairman Smith @ 7:00 P.M.**

1. Review and approve the February 2, 2022 minutes of the Portage Planning and Zoning meeting:

**I motion to accept the minutes from Wednesday February 2nd by Member Nelson. Seconded by Member Rogers. All aye. Motion approves.**

2.Read **ORDER OF PLANNING & ZONING COMMISSION MTG**

3.Discuss and possible vote on Marble’s home site and building permit.

* **The Marble’s presented site plans to committee, perc test, and a signed affidavit stating they can move forward even though the land is not yet in their name.**
* **Due to the fact that the land is not officially in the Marble’s name, they have been pushed to a later date.**

4. Discuss and possible vote on Knudsen building permits and plans.

* **Chris Knudsen presented engineered plans, septic permit, and proof of water.**
* **Committee checked setbacks and regulations.**

**I motion that we accept the building permit on the Knudsen building lot by Member Nelson. Seconded by Member Bingham. All aye motion approves.**

5. Discuss and vote on Smith’s Building permit and documents.

* **Chairman Smith presented the Smith’s building permit to committee.**
* **Committee checked setbacks, perc test, and regulations.**

**I like to make a motion that we approve the permit to go forward to Town Council on the Smith’s building permit and documents by Member Rogers. Seconded by Member Bingham. All aye. Motion approves.**

6. Jen Smith was given information on Solar Panels then referred to the County and suggested she read Portage Website.

7. Standing agenda items: Discuss and approve proposed changes to all sections of Town of Portage ordinances: Table of Contents and Sections: 101-118.

8. Public Comment limited to 3 minutes per person.

•**Morgan Harris**: Asked committee about the process to subdivide a lot.

•**Martina John:** Asked if Jen Smith is buying Reveres house. Then asked Chairman Smith if when she put in solar if she went through the town to get a permit.

**Motion to adjourned @ 6:58pm by Member Bingham. Seconded by Member Poppe. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Kori Williams

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Clerk/Recorder Kori Williams Chairman Lesley Smith