**Town of Portage Planning and Zoning Meeting Minutes**

**From Wednesday February 2, 2022**

**Portage Town Hall**

**25880 N 9000 W Portage, Utah 84331**

**Attendance:** Chairman Mariah Huggins, Norma Lasa, Lisa Bingham, Chelsie Nelson, Ed Rogers, Darrell Bell, Richard Poppe, and Clerk Kori Williams

**Missing:** Alternate Wynter Simonson

**Visiting:** Jade Marble (left @ 7:20), Gina Marble (left @ 7:20), Council Member Sam Patterson, Council Member Tyson Nelson (arrived at 7:25), Martina John, and Mayor Max Huggins

**Opening Ceremony**

**Prayer: Member** **Rogers** **Pledge of Allegiance: Member Bingham**

**Call to Order: Chairman Huggins @ 7:00 P.M.**

1. Review and approve the January 5, 2022 and January 8, 2022 minutes of the Portage Planning and Zoning meeting:

**I motion that we accept the minutes from Wednesday January 5, 2022 with the noted correction of committee not council and that Norma voted nay on the committee changing the time and January 8th by Member Nelson. Seconded by Member Lasa. All aye. Motion approved.**

2.Discuss and possible vote on Moses shed building permit.

* **Chairman Huggins presented the Moses’ Plans to the committee.**
* **The plans fit within the setbacks and regulations.**

**I motion that we accept Moses’ shed building permit by Member Nelson. Seconded by Member Poppe. All aye. Motion approved.**

3.Discuss and possible vote on Gina Marble site plan and home building permit.

* **Gina Marble presented site plans to committee.**
* **Committee could check setbacks and regulations, but couldn’t officially give permit until the property is in Marble’s name.**

4. Standing agenda items: Discuss and approve proposed changes to all sections of Town of Portage ordinances: Table of Contents and Sections: 101-118.

13. Public Comment limited to 3 minutes per person.

•**Martina John**: Said she had information from past Planning & Zoning meetings.

•**Mayor Huggins**: Addressed Member Lasa’s complaint from Town Council regarding Chairman Huggins and the Gudmunson Subdivision. Mayor Huggins went through old minutes and the Planning and Zoning Committee did vote to send the Gudmunson Subdivision to Town Council.

**Motion to adjourned @ 7:30pm by Member Poppe. Seconded by Member Bell. All aye. Meeting adjourned.**

Minutes by Clerk/Recorder: Kori Williams

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Clerk/Recorder Kori Williams Chairman Lesley Smith