

Portage Town Council Meeting

Wednesday, June 14, 2023
Portage Town Hall
25880 N 9000 W Portage, Utah 84331

Town Minutes

Attendance: Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Terra Bell, Councilmember Mariah Huggins, Clerk Gina Marble, Treasurer Debbie Lucas

Visitors: Martina John, Norma Lasa, Richard Beck, Amanda Lofts, Samantha, Val Gibbs, Jeff & Laura Nelson

Mayor Huggins called the meeting to order at 6:15pm.

Opening Ceremony

Pledge: Councilmember Bell

Prayer: Councilmember Huggins

Val Gibbs stated that he doesn't agree with the council 100% of the time but he thanked them for all the work they do for the town, he appreciates the tractor and thanked the council for getting it.

Laura Nelson-stated she would like to see you look at the animal ordinance and include cats. She also suggested putting a link to the Utah public notice website on the town website so if someone is looking for the agenda they can find it. She asked if the planning commission members are appointed by the town council.

Norma Lasa asked if the town was going to read water meters this year.

Martina John asked if the Gevas was getting paid to mow the borrow pit? And she also asked if we are going to be doing an update on the 40 year plan.

I'll make a motion to open the public hearing by Councilmember Nelson. Seconded by Councilmember Bell. All aye. Motion approves.

Mayor Huggins asked Gina Marble to report on the Budget and the revised budget, Gina went over the revised 2022-2023 budget and operating 2023-2024 budget. Gina explained line items on both budgets, we don't have a lot of income coming in so we didn't make any changes to the 2023-2024 operating budget. Gina asked if anyone had any questions or comments. No public comments or questions.

I'll make a motion to close the public hearing by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.

I'll make a motion to open the town council meeting by Councilmember Huggins. Seconded by Councilmember Nelson. All aye. Motion approves.

Review and approve minutes of the May 10, 2023 Council meeting.

I'll make a motion to approve the minutes from May 10th, 2023 by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.

2. Review and approval of May 10-June 14, 2023 Bills and Payroll.

I'll make a motion to approve Bills and Payroll for May 10-June 14,2023 by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4.Jade Marble Building permit-Mayor Huggins reported that the planning and zoning approved the building permit and recommended it to town council. Mayor Huggins reported that the county is using a new form and Jade is filling that out.

I'll make a motion to approve Jade Marble building permit by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.

5.Town Ordinance 103 & 107 update-Mayor Huggins reported that the town council didn't receive a copy of the ordinances. Mayor Huggins stated that the planning commission would like to update 103 they would like to have the building permit expire in 6 months, if they are not done building they just have to call in and extend the permit. That follows what the county is doing with the building permits there are no fee to extend the permit and there is no limit of how many times you can extend it. Mayor Huggins suggested that we send it back to the planning commission and have them follow the county. Councilmember Nelson stated it should be the same, it makes since. Councilmember Huggins stated it's a good idea.

6.Resolution 2023-002 Operating Budget 2023-2024- Mayor Huggins asked the council if they had any questions on the operating budget, no questions

I'll make a motion to adopt resolution 2023-002 the operating 2023-2024 budget by Councilmember Huggins. Seconded by Councilmember Nelson. All aye. Motion approves.

7. Resolution 2023-003 Revised 2022-2023 budget-Mayor Huggins asked the council if they had any questions on the revised budget, no questions

I'll make a motion to adopt resolution 2023-003 the revised 2022-2023 budget by Councilmember Nelson. Seconded by Councilmember Bell. All aye. Motion approves.

8. P&Z resignations, Robinson Building Permit, Utah code 10-6-160, Young Women's & Young Men's service projects-Mayor Huggins reported 3 planning commission members resigned we will be posting to fill the open seats. Mayor Huggins reported on Robinson building permit, Richard Poppe and I looked over the building permit and with the state code we only have 15 days to approve it or they can start to build. Mayor Huggins reported that he met with the county they want the permits to go to them first and everything is done online, we will stream line the permits. Mayor Huggins reported that the clerk, Mayor and Planning Chair will look over the permits and review the setbacks and get it back to the county. Councilmember Nelson stated that the county does It all for us anyway it makes since. Mayor Huggins reported that the young woman and young men done a service project they did a great job.

9. Water update-Councilmember Nelson reported we had an inspection with Utah drinking water, we went over everything it went well everything is good.

10-Road Update-Mayor Huggins reported we have been working on the roads.

11-.Planning Commission report-Councilmember Bell reported the planning commission approved Jade Marble's and Robinson's building permit, they discussed an ordinance on unlicensed vehicles they decided to hold off to see if we already had one. The commission talked about the members leaving and wondered if its cause we changed the ordinance and asked if they wanted to go back to the old way.

12. Park Update-Councilmember Huggins reported that the young women did a good job and the movie in the park was a success we had to move it to the church. Councilmember Huggins stated someone donated the projector & screen and she thanked them for the donation.

13. AC/heater Unit-Councilmember Huggins reported that the unit will cost around \$3500 to \$4000 max to have a new unit at the town hall. Mayor Huggins stated we could use the ARPA money for that. The council agreed.

I'll make a motion to approve up to \$4000 for a new ac/heater unit by Councilmember Huggins. Seconded by Councilmember Nelson. All aye. Motion approves.

Sheriff Department- Officer Johnson was not present.

Fire Department- nothing to report

I'll make a motion to adjourn by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.

Meeting adjourns at 7:13pm

Gina Marble: Portage Clerk and Recorder

Max Huggins: Mayor