

# Portage Town Council Meeting

Wednesday, May 10, 2023  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

## Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Sam Patterson, Councilmember Terra Bell, Councilmember Mariah Huggins, Clerk Gina Marble, Treasurer Debbie Lucas

**Visitors:** Martina John, Norma Lasa, Richard Beck, Amanda Lofts, Susan Bell, Chelsea Nelson, Officer Johnson

Mayor Huggins called the meeting to order at 6:00pm.

## Opening Ceremony

**Pledge:** Councilmember Nelson

**Prayer:** Councilmember Huggins

Norma Lasa commented stating ordinance 107 needs to get to Terra, and Poppy said he would get it to her. Mayor Huggins stated he would talk to him. Norma stated it's been 3 months.

Review and approve minutes of the April 12, 2023 Council meeting.

**I'll make a motion to approve the minutes from April 12<sup>th</sup>, 2023 by Councilmember Tyson. Seconded by Councilmember Patterson. All aye. Motion approves.**

2. Review and approval of April 12-May 10,2023 Bills and Payroll.

**I'll make a motion to approve Bills and Payroll for April 10-May 10,2023 by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4. County & Portage fire trash pumps, sandbags, town tractor, cemetery road repair and park lawn. Mayor Huggins reported the county owns 2 trash pumps, we got all the fittings to make them work. Nic paid for it with the fire account and the county will reimburse us. We got 1000 sandbags if we ever need them. Councilmember Nelson had the town tractor delivered. We filled potholes in the cemetery, and the cemetery road will be graded at some point.

5. Tyler Seaman-Building Inspector-Mayor Huggins reported that Tyler called regarding the town building inspector, he wanted to know if we would want to use him as an inspector. Councilmember Nelson asked what is the benefit to change from the county. The council didn't know.

6. Operating Budget 2023-2024- Mayor Huggins stated we will be working on the budget this month, we will have a public hearing on the budget next month.

7. Water update-Councilmember Nelson reported that we was almost done with the water study, we will know the water flow from the tanks to the main mine and all the way north to the boarder. The fire flow

has a lot that goes into it, the further away from the tank the flow goes down. The water line on 8800 west is a single line and the water study is a great start.

8-Road Update-Councilmember Patterson reported that we got back the estimate from Top Job for the crack seal and seal coat \$93,528 and the estimate from CB Asphalt they would grind up the asphalt and put new asphalt on top. The asphalt patch and crack seal 5.5 ton asphalt for \$69,907.00 they would do around 9200 west-25800 north to 25700 n. and option 2 is the same road but come all the way to the house for \$66,000.00 but that don't include crack seal. It's just replacing the road, if we approved it he would push us up on his list. The costs are just estimates and it would put us over budget this year.

Councilmember Patterson stated that he drove around town for about an hour and he stated it's the best road to get done now and I believe it's a good step in the right direction.

**I'll make a motion to approve the estimate for CB Asphalt for \$69,907 by Councilmember Patterson. Seconded by Councilmember Huggins. All aye. Motion approves.**

9-Planning Commission report-Councilmember Bell had nothing to report.

10.Park Update-Councilmember Huggins reported that we will start the sprinklers soon. We want to have a movie in the park. The young women's want to do a service project and rake the arena on May 16 @ 6:00.

11. Hiring 2023 season park positions-councilmember Huggins reported that Val Gibbs put in for the mower position and Kylee Gibbs put in for janitor.

**I'll make a motion to hire Val and Kylee Gibbs for the 2023 season by Councilmember Huggins. Seconded by Councilmember Patterson. All aye. Motion approves.**

Sheriff Department- Officer Johnson we have had extra patrols in portage and everything is going good.

Fire Department- nothing to report

**I'll make a motion to adjourn by Councilmember Huggins. Seconded by Councilmember Patterson. All aye. Motion approves.**

Meeting adjourns at 6:59pm

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**Gina Marble: Portage Clerk and Recorder**

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**Max Huggins: Mayor**