

## Portage Town Council Meeting

Wednesday, Nov 8, 2023  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

### Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Mariah Huggins, Councilmember Bell, Clerk Gina Marble, Treasurer Debbie Lucas, Allison Huggins

**Visitors:** Norma Lasa, Richard Beck, Susan Bell, Samantha Britt, Brynnadee Marble, Officer Johnson, Misty Beck

Mayor Huggins called the meeting to order.

### Opening Ceremony

**Pledge:** Mayor Huggins

**Prayer:** Councilmember Huggins

No public comment.

Review and approve minutes of the October 11, 2023 Council meeting.

**I'll make a motion to approve the minutes from Oct 11<sup>th</sup> 2023 by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.**

2. Review and approval of Oct 11- Nov 8, 2023 Bills and Payroll.

**I'll make a motion to approve Bills and Payroll for Oct 11- Nov 8, 2023 by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4. Trash pumps, snow plow, County master water plan. Mayor Huggins reported that we could look into a garden trailer to put the trash pumps in to move easier and store them inside for the winter. Mayor Huggins reported the snow plow is getting work done we should have it back soon.

Councilmember Nelson reported he had a meeting last week regarding the master water plan. The county is working to get ahead of some allegations from people down south, to prove we use our water. It's a couple of year project we won't need to come up with any money and they don't want to take over water or any control of it. They just want to protect the water in Box Elder County and keep it here.

9-Water Update-Councilmember Nelson had nothing on water, but the tractor will be picked up soon and we will plan on renting one next year.

10-Road Update-Mayor Huggins reported that we have some road damage, the weeds are coming up on the west edge of the road. I have notified the company they will try and come out next week.

11-.Planning Commission report-Councilmember Bell reported Brian from BRAG was at the meeting and we are going to take sections and work on the master plan he said it should take 6 to 8 months to complete.

8-Park Update-Councilmember Huggins reported she walked through the cleaning job with Kylee.

9- Roof repairs or replacement-Councilmember Huggins reported she got the roof bids, Homer was the lowest for \$15,280.00 the roof has a 50 year warranty. We will still have to do more work due to the water leaking. I would suggest we go with the bid from Homer.

**I'll make a motion to approve the bid from Homer for \$15,280.00 we can use arpa or cares money by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

Sheriff Department-reported everything is good, we had extra patrols in town.

Fire Department- Nothing to report.

Mayor Nelson stated we will be canceling the Dec council meeting.

**I'll make a motion to adjourn by Councilmember Huggins. Seconded by Councilmember Nelson. All aye. Motion approves.**

Meeting adjourns at 6:21pm

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**Gina Marble: Portage Clerk and Recorder**

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**Max Huggins: Mayor**