

# Portage Town Council Meeting

Wednesday, June 12, 2024  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

## Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Terra Bell, Councilmember Mariah Huggins, Councilmember Samantha Britt, Clerk Gina Marble, Treasurer Allison Huggins

**Visitors:** Martina John, Norma Lasz, Richard Beck, Amanda Lofts, Todd Gibbs, Luke & Mrs. Viernow, Susan Grant, Janet Openshaw

Mayor Huggins called the meeting to order at 6:00pm.

## Opening Ceremony

**Pledge:** Councilmember Nelson

**Prayer:** Councilmember Huggins

Susan Grant thanked the town for moving the bees.

**I'll make a motion to open the public hearing by Councilmember Huggins. Seconded by Councilmember Nelson . All aye. Motion approves.**

Mayor Huggins asked Gina Marble to report on the Budget and the revised budget, Gina went over the revised 2023-2024 budget and operating 2024-2025 budget. Gina explained line items on both budgets, we don't have a lot of income coming in so we didn't make any changes to the 2024-2025 operating budget. Gina asked if anyone had any questions or comments. No public comments or questions.

**I'll make a motion to close the public hearing by Councilmember Huggins. Seconded by Councilmember Britt. All aye. Motion approves.**

**I'll make a motion to open the town council meeting by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

Review and approve minutes of the May 8, 2024 Council meeting.

**I'll make a motion to approve the minutes from May 8<sup>th</sup>, 2024 by Councilmember Bell Seconded by Councilmember Huggins. All aye. Motion approves.**

2. Review and approval of May 8-June 12, 2024 Bills and Payroll.

**I'll make a motion to approve Bills and Payroll for May 8-June 12, 2024 by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4. Resolution 2024-002 Operating 2024-2025 budget-Mayor Huggins asked if the council had any questions on the budget, no questions.

**I'll make a motion to approve with changes described in the public hearing Resolution 2024-002 Operating 2024-2025 budget by Councilmember Nelson. Seconded by Councilmember Britt. All aye. Motion approves.**

5. Resolution 2024-003 Revised 2023-2024 budget-Mayor Huggins asked the council if they had any questions on the revised budget, no questions

**I'll make a motion to adopt resolution 2024-003 the revised 2023-2024 budget by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

6. Viernow Subdivision plat final approval-Mayor Huggins reported that the subdivision has already been approved by the planning commission but never got recorded. Luke Viernow presented the subdivision plat to the council.

**I'll make a motion to approve the Viernow subdivision by Councilmember Huggins. Seconded by Councilmember Britt. All aye. Motion approves.**

7. Todd Gibbs Subdivision plat final approval-Todd presented the subdivision to the council. Mayor Huggins stated that the planning commission approved it and recommended it to the council.

**I'll make a motion to approve the Todd Gibbs subdivision by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.**

8. Janet Openshaw subdivision plat approval-Janet presented her subdivision to the council, Mayor Huggins stated that the planning commission approved it and recommended it to council for final approval.

**I'll make a motion to approve the Janet Openshaw subdivision by Councilmember Huggins. Seconded by Councilmember Bell. All aye. Motion approves.**

9. Mayors report on town issues and Enbridge Gas Utah-Mayor Huggins reported that Enbridge gas has proposed to bring gas into the town, June 20 we will have a town meeting at the park to get more information. If they have enough interest it will go to the state and then if that passes they will proceed to bring it into town. We have a issue with the state saying the road roads is our to inspect, we have to inspect them yearly. Kids are still climbing on the rock at the BBQ pit at the park. The water is coming down the ditch pretty good. We need to look at the lead and copper stuff soon. I have been mowing the roads again.

10. Water update-Councilmember Nelson had nothing to report.

11-Road Update-Councilmember Britt reported she drove around town I seen a lot of spots that needs work, the dirt roads need work also. I will talk to Sam and see if we had a list of roads that needed fixed first and see what he was going to do. Todd Gibbs volunteered to help her get a priority list and help if she wanted. Councilmember Bell asked if roads are in charge of getting the culverts on the subdivision plat. Councilmember Nelson stated yes it is that way.

12-.Planning Commission report-Councilmember Bell had nothing to report.

13-Park Update-Councilmember Huggins reported that Mayor Huggins and Nic got the sprinkles running and we are renting the park.

Sheriff Department- Officer Johnson was not present.

Fire Department- Mayor Huggins reported that Val thanked everyone in Town for the fire department gift.

**I'll make a motion to adjourn by Councilmember Huggins. Seconded by Councilmember Nelson. All aye. Motion approves.**

Meeting adjourns at 7:03pm

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**Gina Marble: Portage Clerk and Recorder**

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**Max Huggins: Mayor**