

## Portage Town Council Meeting

Wednesday, Nov 13, 2024  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

### Town Minutes

**Attendance:** Mayor Max Huggins, Council Member Tyson Nelson, Councilmember Terra Bell, Councilmember Mariah Huggins, Councilmember Samantha Britt, Clerk Gina Marble, Treasurer Allison Huggins

**Visitors:** Martina John, Norma Lasa, Susan Bell, Chris John, Carrie John

Mayor Huggins called the meeting to order at 6:00pm.

### Opening Ceremony

**Pledge:** Councilmember Britt

**Prayer:** Councilmember Bell

Public Comments: no public comment

1. Review and approve minutes of the Oct 9, 2024 Council meeting.

**I'll make a motion to approve the minutes from Oct 9<sup>th</sup>, 2024 by Councilmember Nelson  
Seconded by Councilmember Huggins. All aye. Motion approves.**

2. Review and approval of Oct 9-Nov 13, 2024 Bills and Payroll.

**I'll make a motion to approve Bills and Payroll for Oct 9-Nov 13, 2024 by Councilmember Britt.  
Seconded by Councilmember Huggins. All aye. Motion approves.**

3. Review financial reports, bank reconciliations, and Water adjustments or write-offs. The council reviewed the reports.

4. Public hearing date for the Subdivision, update by Hansen Group-Mayor Huggins reported that the subdivision ordinance needs to be completed by the end of the year. I emailed everyone a copy. If we hold a public hearing for the planning commission in November we don't have to hold a meeting in December. The council agreed to hold a public hearing in November if that works for the planning commission.

Water –Councilmember Nelson reported we have a list of stuff to fix with the water, we are waiting on contractors to get back to me.

Road Update-Councilmember Britt reported she got the yield sign up.

Planning Commission report-Councilmember Bell reported they read the key points from Hansen group. The commission would like to be the land use authority; and wanted it to be invites to the pre-application meeting. They wanted to add water, sewer, gas and propane. They also wanted to add streets, curb & gutter, storm drains, street lights and fire hydrants.

Councilmember Nelson stated that all makes sense for a mayor subdivision. I think we should have 3 or 4 lots for a minor subdivision. Councilmember Huggins agreed 3 was a good number. Councilmember Nelson stated minor is 3 lots and under, mayor is anything over 4 lots. The council agreed.

Councilmember Nelson stated streets are part of the master plan, the in the general plan. Regarding the size of documents, the maps need to be at least 11x17. And regarding the sidewalk-driveway, lot split we don't want that for the minor subdivisions but we want that in a mayor subdivision. The council agreed.

Park Update-Councilmember Huggins thanked Jud Marble for blowing out the sprinkler lines. The fall festival was a good success. I liked having 3 outside judges; we might want to move it up a week before. The soda bar was good.

Sheriff Department- Officer was not present.

Fire Department- nothing to report.

**I'll make a motion to adjourn by Councilmember Nelson. Seconded by Councilmember Huggins. All aye. Motion approves.**

Meeting adjourns at 6:56pm

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**Gina Marble: Portage Clerk and Recorder**

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**Max Huggins: Mayor**