

# Portage Planning Commission Meeting

Wednesday, Aug 7, 2024  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

## Town Minutes

**Attendance:** Commissioner Jennifer Smith, Commissioner Richard Beck, Commissioner Laura Nelson, Commissioner Jennifer Richards, Clerk Gina Marble

**Visitors:** Mayor Max Huggins, Norma Lesa

Councilmember Beck called the meeting to order.

## Opening Ceremony

**Pledge:** Commissioner Smith

**Prayer:** Commissioner Beck

Public comment-No public comment.

Review and approve minutes of the June 5, 2024 & July 3, 2024 Planning Commission.

**I'll make a motion to approve the minutes from June 5 & July 3 2024 by Commissioner Smith. Seconded by Commissioner Richards. All aye. Motion approves.**

3. Bundy lot remapping/Subdivision-Mayor Huggins reported, Mr. Bundy is not doing a subdivision he bought the house and the 2 lots. The house is on 8800 west on the corner; he has redrawn the property lines and now has 102 feet of frontage. He will be building a home on the lot.

4. Subdivision Code Update- Commissioner Beck stated that Hansen has been working on the ordinance and they would like to know how we would like to move forward. They have presented a 2 phase or a streamline process. I would prefer the streamline process let the process be simpler; we only meet once a month. And have the commercial and industrial be the same. The commission agreed.

**I'll make a motion to approve the streamline I phase approach and the same process for all applications by Commissioner Smith. Seconded by Commissioner Richards. All aye. Motion approves.**

5. Update on Portage Town General Plan-Commission Beck stated we worked on the plan, I think we are ready to move forward and get it passed.

**I'll make a motion to approve what we have now and set a public hearing for Oct 2, 2024 by Commissioner Smith. Seconded by Commissioner Richards. All aye. Motion approves.**

**I'll make a motion to adjourn by Councilmember Richard. Seconded by Commissioner Smith. All aye. Motion approves.**

Meeting adjourns at 7:03pm

---

Gina Marble: Portage Clerk and Recorder

---

Terra Bell: Councilmember