

## Portage Planning Commission Meeting

Wednesday, April 3, 2024  
Portage Town Hall  
25880 N 9000 W Portage, Utah 84331

### Town Minutes

**Attendance:** Councilmember Terra Bell, Commissioner Chelsie Nelson, Commissioner Richard Beck, Commissioner Laura Nelson, Clerk Gina Marble

**Visitors:** Mayor Max Huggins, Martina John, Susan Bell, Norma Lesa, Aaron Grundvig, Mrs Openshaw

Councilmember Bell called the meeting to order.

### Opening Ceremony

**Pledge:** Commissioner Beck

**Prayer:** Commissioner Laura Nelson

Public comment- Martina John ask what a mother in law quarter was

Mayor Huggins stated Luke Viernow went through the planning commission for his subdivision and we approved it but they didn't get all the plat work and paperwork done so it never got recorded. They are working on getting the plat done so they can get the subdivision done.

Review and approve minutes of the March 6, 2024 Planning Commission.

**I'll make a motion to approve the minutes from Feb 7, 2024 by Commissioner Beck. Seconded by Commissioner Chelsie Nelson. All aye. Motion approves.**

3 A. Grundvig plan to build a mother in law quarter on his existing property- Aaron asked to build a mother-in law or a guest house. It will be a shed that will be turned into a home. It will be a separate building not attached to my house. Commissioner Chelsie Nelson read ordinance 106 only one dwelling per home on a lot. The commission agreed it goes against the ordinance his request was denied.

4. Bowen/Openshaw subdivision plat approval and signatures, referral to Town council- Mrs. Openshaw presented her subdivision to the commission, it's a 2 lot subdivision on 8900 W. 26000 N. The Commission approved the subdivision and recommended it to Town Council.

5. Updates on Portage Town General Plan Update- Commissioner Beck suggested that everyone look over the sections and get ready to vote on this, let's try to vote on this next month.

5. Ordinance 107 updates-They discussed the ordinance Councilmember Bell stated this ordinance has been on the agenda for 2 years and we get nowhere with it. Commissioner Laura Nelson stated everyone wanted definitions. Commissioner Beck think Commissioner Laura Nelson has done a great job with the definitions but I'm a fan of fewer ordinances than more. If we could define the definitions and simplify it. Do we want to go with this ordinance. Commissioner Chelsie Nelson stated she's not sure if we want to change it due to the county helping us. Commissioner Beck stated he don't like the ordinance. Commissioner Chelsie Nelson stated leave what we have in the book it's getting to wordy, I like to keep it simple.

**I'll make a motion to drop ordinance 107 and keep the ordinance 107 we have by Commissioner Beck. Seconded by Commissioner Chelsie Nelson. Commissioner Laura Nelson abstained. Motion approves.**

**I'll make a motion to adjourn by Councilmember Bell. Seconded by Commissioner Chelsie Nelson. All aye. Motion approves.**

Meeting adjourns at 6:56pm

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**Gina Marble: Portage Clerk and Recorder**

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**Terra Bell: Councilmember**