

# Portage Planning Commission Meeting

Wednesday, Feb 7, 2024

Portage Town Hall

25880 N 9000 W Portage, Utah 84331

Town Minutes

**Attendance:** Councilmember Terra Bell, Commissioner Richards, Commissioner Lasa, Commissioner Nelson, Clerk Gina Marble

**Visitors:** Mayor Max Huggins, Martina John, Susan Bell, Brian Carver BRAG

Councilmember Bell called the meeting to order.

## Opening Ceremony

**Pledge:** Commissioner Richards

**Prayer:** Commissioner Nelson

Public comment- Susan Bell wanted to remind the commission why we moved to Portage, please don't screw it up. Be careful what you put in the plan and the master plan, I want to be able to grow a garden have animals and grow our own food. We want our kids and grandkids to grow up on a farm so please watch what you do with making the future plans for the town.

Max Huggins gave an update on the subdivision ordinances, Hansen is working the ordinances and he is kind of put a hold on it for a min, the legislature is considering doing a bill to help small towns.

Review and approve minutes of the Jan 3, 2024 Planning Commission.

**I'll make a motion to approve the minutes from Jan 3, 2024 by Commissioner Richards. Seconded by Commissioner Nelson. All aye. Motion approves.**

2. Updates of commission assignments on Portage Town General Plan Brag update- Brian and the commission discussed the general plan. Brian handed out an example of how a small town can do a time line to proceed to do a general plan. We are well on track to have something done later this year. Brian explained the big thing is the latest document- demography how things have changed in the last 10 years. Brian asked if Portage wanted to do a survey and if they did he could help with that.

Ordinance 107 was tabled for the next meeting.

Kyle Holden Building permit questions-Max represented Kyle, Max explained he lives in Keith old house. He wants to build a building it's about 3600 sq feet and wants power, what are the setbacks for the property lines. Commissioner Lasa stated for a shop in the residential zone is 10 feet from the side of the property and 3 feet from the back of the property.

**I'll make a motion to adjourn by Councilmember Bell. Seconded by Commissioner Richards. All aye. Motion approves.**

Meeting adjourns at 7:21pm

---

**Gina Marble: Portage Clerk and Recorder**

---

**Terra Bell: Councilmember**